## Technical, Managerial and Financial Capacity Assessments



## Multi-Year Financial Planning

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## Multi-Year Financial Planning

- Overview and Purpose
- Forecast Components
- Financial Planning Targets and Reserves
- Revenue Adjustments



## Finance Plan Represents the Big Picture

- Focus is Long-Term (Typically 10 Years)
- Integrates Financial Information, Constraints, and Goals
  - Customer Mix
  - Budget
  - Capital Expenditures
  - External Factors
  - Policy Directions



## Financial Plan Components

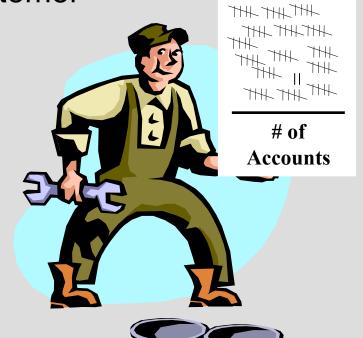
- Forecast Assumptions
  - Population Growth
  - Water Sales / Accounts
- Financial Plan
  - O&M
  - Debt Service
  - Capital Improvements
- Variables to "balance" financial plan
  - Increases in Rates
  - Capital Charges (e.g., Tap / Connection Fees)
  - Debt Issuance
  - Draw down reserves



## **Customer Growth and Usage Forecast**

Forecast Account Growth by Customer Group

- Residential, Commercial, Industrial, etc.
- Forecast Usage per Account
  - Gallons Per Capita Per Day (GPCD)
  - Growth rates
  - Historical use per account
  - Water allotment by lot size





## Prudent Financial Planning

- Revenue Must Be Sufficient To Meet:
  - O&M, Debt Service, And Capital Requirements
  - Established Cash Reserve Or Fund Balance Targets
  - Debt Service Coverage Requirements
    - Legal
    - Financial Planning

## Operating Fund and Special Purpose Sub-Funds

- Total Fund
  - Typically an Enterprise Fund
  - All Revenues / Expenditures
  - Legal Fund / Fund of Consequence For
    - Bond Market
    - Regulators
    - DOLA / State Agencies



## Rate and Financial Planning Criteria

- Debt Service Coverage: ratio of revenues available for current year's debt payment versus what you actually owe that year.
  - Typical legal debt service requirement of 1.20 times annual debt service for Revenue Bonds
    - Official Statement / Bond Ordinance codifies requirement
  - Financial planning debt service coverage requirement may be more restrictive than legal requirement (excludes non-operating revenues)
    - Prudent financial planning
    - Allows flexibility / cushion



### Reserves

- Two Primary Objectives
  - Satisfy Bond Covenants (e.g. Debt Service Reserve)
  - Insolate Utility operations from near-term short falls in sales based revenues
- General vs. Special Purpose
  - General reserves maximize flexibility
    - May be used for more requirements
  - Special purpose may be easier to justify
    - Justification more clear for public officials and customers
    - May not be available for all uses



## Common Utility Reserve Types

#### Types

- Operating
  - Percent of O&M Expenses
  - Percent of Operating Revenues
  - Minimum Balance
  - Emergency
  - Percent of Debt Service

#### Capital

- Percent of Revenues After O&M
- Percent of CIP
- Minimum Balance



## Rate and Financial Planning Criteria

#### Working Capital Reserve

Cash Reserves: how much cash do you need on hand to operate on monthly basis?

Typical Target Range: 25% of Cash O&M

Varies based on monthly / seasonal variation in revenues



## Capital Funding

#### Two Types of Capital Needs

- Non-Growth Related
  - Regulatory
  - Renewal and Replacement
  - Reliability and Redundancy
  - Service Level Deficiencies
- Growth Related
  - Water Resources
    - Water Rights / Wells
    - Reservoirs
    - Raw Water Transmission and Storage
  - Water System
    - Treatment
    - Transmission
    - Distribution (may be installed and dedicated by developers)

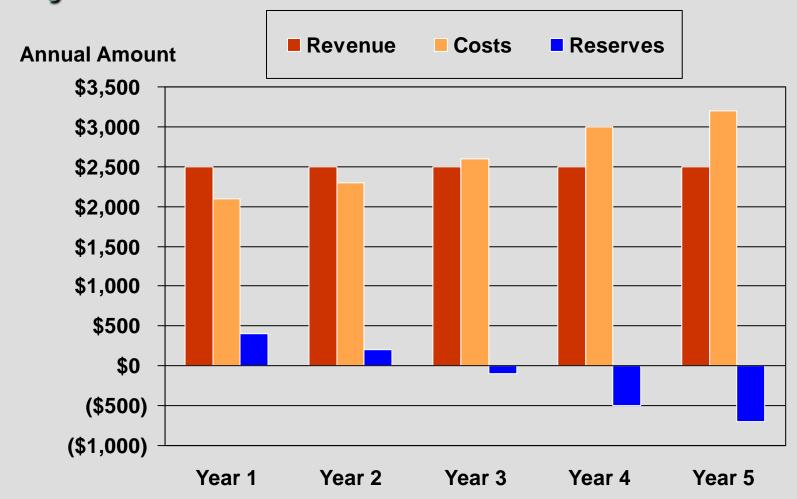


## Sources Of Capital Funding

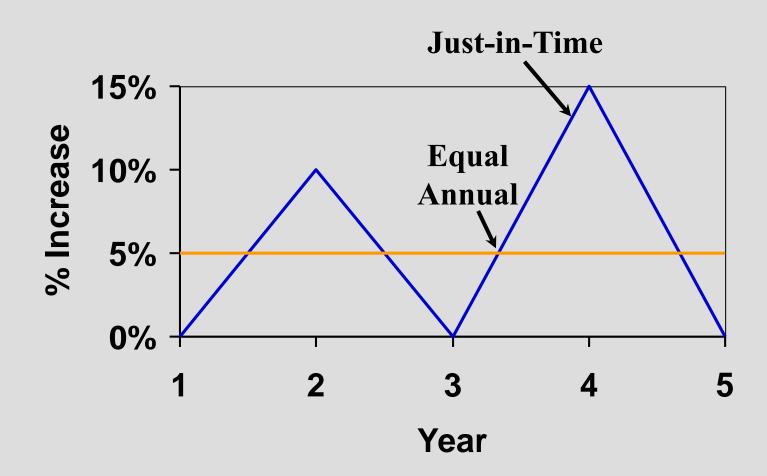
- Cash
  - User Fees
  - Tap / Connection Fees
  - City / County / District Appropriations
    - TABOR
  - Reserves
- Debt Instruments
  - Revenue and General Obligation Bonds
  - State Revolving Fund Loans
- Federal and State Grants
- Reimbursement Districts



# Use Plan to Estimate Revenue Adjustments



## Revenue Adjustments





## **Questions and Discussion**

